

Before-and-after photo report

BLANK FORM - PRINT THIS PAGE

REPORT NUMBER / DATE / CUSTOMER / LOCATION

TASK / WORK AREA / VIEWPOINT

BEFORE PHOTO / REFERENCE

AFTER PHOTO / REFERENCE

CHANGE SHOWN / WORK PERFORMED

LIMITATIONS / REMAINING WORK / HANDOVER

Before-and-after photo report

COMPLETED EXAMPLE - FICTIONAL DATA

REPORT / LOCATION

PR-008 / Example Studio, workbench

WORK / DATE

Workspace clean-up / 15 September 2026

BEFORE CAPTION

Workbench before clean-up; loose packaging visible on the work surface.

AFTER CAPTION

Same viewpoint after packaging was removed and the surface wiped.

CHANGE / LIMITATION

Surface cleared. Storage drawers were outside this task.

FOLLOW-UP / HANDOVER

Site contact to arrange drawer sorting separately.

The captions illustrate a report. No job photographs are supplied; insert your own matched photo pair on the blank form.